

EXTRACT FROM THE DECISIONS OF THE ACADEMIC COUNCIL
PROTOCOL No. 19, Dated March 17, 2025

Regarding the Remuneration of Lecturers Working under Employment Contracts and on Projects

Pursuant to Article 30, paragraph 1, item 11, in conjunction with Article 90, paragraph 3, item 4, letter "a" of the Higher Education Act, the Academic Council decided:

For lecturers appointed at the Medical University of Varna who have an employment contract with University Hospital "St. Marina" EAD, "USBObAL-Varna" EOOD, Specialized Hospital for Active Treatment of Obstetrics and Gynecology "Prof. Dr. D. Stamatov"-Varna, and University Multiprofile Hospital for Active Treatment "St. Anna" AD - Varna, in structures where training of students, residents, and doctoral students is conducted, with a total duration of 12 hours under both employment contracts, in the event of a need to conclude an employment contract for project work, upon their reassignment to a teaching position (academic and non-academic), with a corresponding reduction in their working hours but while maintaining the annual teaching workload standard, a basic salary proportional to the occupied full-time position shall be determined, and an additional remuneration "for increased workload in the teaching process" shall be paid, according to Appendix 2 of this document. When lecturers are reassigned from one academic position to another, the amount of the additional remuneration shall be updated to the amount of the additional remuneration for the respective position.

Opinion of the Control Council Regarding the Draft Budget of the Medical University of Varna for 2025

The Control Council gives a **positive opinion** on the draft budget for 2025 and proposes that it be adopted by the Academic Council and the General Assembly of the Medical University of Varna. The draft budget of the Medical University of Varna for 2025 is balanced, realistic, and consistent with the university's priorities. The planned revenues and available funds in the accounts ensure the current maintenance, development of activities, and implementation of the strategy, guaranteeing the university's financial stability.

Regarding the Adoption of the Draft Budget of the Medical University of Varna for 2025

Pursuant to **Article 30, paragraph 1, item 11, and Article 72, paragraph 5** of the Higher Education Act, **Article 51, item 15, and Article 201, paragraph 1** of the Rules of Procedure of the Medical University "Prof. Dr. Paraskev Stoyanov" - Varna, the Academic Council decided:

1. Approves the draft budget of the Medical University of Varna for 2025, in accordance with the reasons of this decision, by paragraphs, functions, and activities of the Unified Budget Classification, as per Appendix No. 1 of this document.
2. Approves the draft budget of the Student Council for 2025.
3. Approves the maximum amount of expenses for representational purposes for 2025.
4. Determines the funds for social, living, and cultural services for the employees of the Medical University of Varna for 2025.
5. Determines the funds for the "Scholarships, Assistance, and Awards Fund of the Medical University of Varna."

Regarding the Program of the "University Specialized Hospital for Active Treatment of Eye Diseases - Varna" Ltd. for 2025

The Academic Council approves the Updated Program of the "University Specialized Hospital for Active Treatment of Eye Diseases - Varna" EOOD for 2025, presented by the manager of the company with letter ref. No. RD-112-9/28.02.2025.

Regarding the Authorization of a Company Assisting in Attracting Foreign Applicants for Study at the Medical University of Varna

The Academic Council decided: Approves the authorization of a company assisting in attracting foreign applicants for study at the Medical University of Varna for the student admission campaign, to recruit students from Vietnam, the Philippines, and Malaysia.

Regarding the Approval of Regulations for Admission to English-Language Study Programs and the Admission of Foreign Citizens to the Medical University of Varna for the Academic Year 2025/2026

The Academic Council adopts and approves the Regulations for Admission to English-Language Study Programs and the Admission of Foreign Citizens to the Medical University of Varna for the academic year 2025/2026.

Regarding the Withdrawal of Project No. 24036 "Establishment of a Laboratory for Scientific Research 'Technology Transfer in Pharmacy'"

The Academic Council decided:

1. Approves the decision of the Expert Committee of the "Science" Fund to withdraw Project No. 24036 "Establishment of a Laboratory for Scientific Research 'Technology Transfer in Pharmacy'".
2. The funds allocated for Project No. 24036 are to be transferred to the general budget of the "Science" Fund.

Regarding Participation in the International Network "Universal Scientific Education and Research Network - USERN"

The Academic Council decided that the Medical University "Prof. Dr. Paraskev Iv. Stoyanov" Varna should apply for membership in the international network **Universal Scientific Education and Research Network - USERN** by concluding a framework cooperation agreement.

Regarding the Approval of a Base for Conducting Practical Training and Pre-Diploma Internship for Students

The Academic Council decided that the Regional Center for Transfusion Hematology - Varna should be approved as a base for conducting practical training and pre-diploma internship for students majoring in "Medical Laboratory Technician".

Regarding the Supplementation of the Nomenclature of Highly Specialized Activities (HSA) at the Medical University of Varna with a New Training Program.

The Academic Council decided:

1. **To supplement** the Nomenclature of HSAs at the Medical University of Varna with the following topic: "Interventional Radiology (Diagnostic and Therapeutic) - Second Level," with a training period of 18 months and intended for individuals with a recognized specialty in "Diagnostic Imaging" and professional qualification in HSA "Interventional Radiology - First Level," or those holding a specialty in "Neurological Diseases" or "Neurosurgery," as well as practicing clinical neurology or neurosurgery with a clinical experience of at least 6 months after obtaining the specialty.
2. **To remove** the following topic from the Nomenclature of HSAs at the Medical University of Varna: "Interventional Radiology - Second Level."
3. **To adopt** the training program for HSA "Interventional Radiology (Diagnostic and Therapeutic) - Second Level."
4. **To approve a fee** for conducting training in HSA "Interventional Radiology (Diagnostic and Therapeutic) - Second Level" in the amount of 30 BGN per training day.

5. **To supplement** the Rules for the organization and procedure for conducting training for highly specialized activities (HSA) at the Medical University of Varna as follows:

In section "XI. **Transitional Provisions**," to create §5 with the following content:

"§5 Individuals who have been issued Certificates of Professional Qualification for highly specialized activity "Interventional Radiology - Second Level" and HSA "Interventional Treatment of Cerebrovascular Diseases" shall, upon submitting an application to the Rector, be issued Certificates of Professional Qualification for highly specialized activity "Interventional Radiology (Diagnostic and Therapeutic) - Second Level," without taking an exam, based on the Rector's order for recognition of professional qualification."

Regarding Exemption from Doctoral Tuition Fees for Two Doctoral Students in Independent Preparation.

In view of the institutional interest of the Medical University of Varna, the Academic Council decided that two lecturers from the Faculty of Pharmacy should not pay tuition fees for doctoral studies.

Regarding the Withdrawal of a Submitted Application for Accreditation of Professional Field 7.3. Pharmacy - Specialties from Non-Regulated Professions.

The Academic Council decided that the accreditation procedure for Professional Field 7.3. Pharmacy - specialties from non-regulated professions "Cosmetology" and "Technology Transfer and Innovation in Pharmacy" should be terminated and the submitted application and accompanying documentation should be withdrawn. The accreditation procedure should only be conducted for the specialty from the regulated profession "Pharmacy".

Regarding the Approval of Participation Fees and Sponsorship Tariffs for the "Black Sea Rheumatology Days" Conference.

The Academic Council approves the fees for conducting the "Black Sea Rheumatology Days" in the period 19.09-21.09.2025, as follows:

1. Participation fees for the scientific event:

- ✓ Free participation for all participants – specialists, employees of the Medical University of Varna and University Multiprofile Hospital for Active Treatment "St. Marina" EAD Varna.
- ✓ Free participation for all rheumatology residents.

2. Forms of participation and fees for companies:

- ✓ Platinum sponsors – company presentation 40 min, booth, banner advertising.
- ✓ Gold sponsors – company presentation up to 20 min, booth.
- ✓ Silver sponsors – booth.
- ✓ The funds received in the account of the Medical University of Varna in connection with the event shall be used to cover the costs of organizing the event.

Regarding the Extension of Employment Contracts After Reaching the Age of 65, in Accordance with § 11 of the Transitional and Final Provisions of the Higher Education Act.

The Academic Council decided to extend, after reaching the age under Article 328, paragraph 1, item 10 of the Labor Code, the employment contracts of two lecturers from the Faculty of Medicine.

Regarding the Announcement of Competitions for the Positions of "Assistant Professor", "Chief Assistant Professor", "Associate Professor", "Professor" and the Establishment of the Position "Lecturer in...". The Academic Council decided:

- To announce a competition for the position of "Assistant Professor" in the field of higher education 7. Healthcare and Sports, professional field 7.1. Medicine, specialty "**Anatomy**,

Histology, and Cytology" - one full-time position for the **Department of Anatomy and Cell Biology** at the Faculty of Medicine of the Medical University of Varna.

- To announce a competition for the position of "**Chief Assistant Professor**" in the field of higher education 7. Healthcare and Sports, professional field 7.1. Medicine, specialty "**General and Clinical Pathology**" - one, 0.5 full-time position for the **Department of General and Clinical Pathology, Forensic Medicine and Deontology** at the Faculty of Medicine of the Medical University of Varna and 1 full-time position for the **Clinic of General and Clinical Pathology** at University Hospital "St. Marina" SJSC Varna. Additional conditions: acquired specialty "General and Clinical Pathology"; Educational and Scientific Degree "Doctor" under the doctoral program "Pathological Anatomy and Cytopathology".
- To announce a competition for the position of "Associate Professor" in the field of higher education 7. Healthcare and Sports, professional field 7.1. Medicine, 1 specialty "Endocrinology" - two, 0.5 full-time positions for the Second Department of Internal Diseases at the Faculty of Medicine of the Medical University of Varna and 1 full-time position for the Clinic of Endocrinology and Metabolic Diseases at University Hospital "St. Marina" SJSC Varna.
- To announce a competition for the position of "Professor" in the field of higher education 7. Healthcare and Sports, professional field 7.1. Medicine, specialty "**Clinical Laboratory**" - one, 0.5 full-time position for the Department of Clinical Laboratory at the Faculty of Medicine of the Medical University of Varna and 1 full-time position for the Laboratory of Clinical Immunology at the Medical Diagnostic Laboratory of University Hospital "St. Marina" SJSC Varna.
- To establish the position "**Lecturer in specialty 'Pulmonary Diseases'**" - one, 0.5 full-time position for the First Department of Internal Diseases, Unit of Pulmonary Diseases and Allergology at the Faculty of Medicine of the Medical University of Varna.
- To establish the position "**Lecturer in specialty 'Cardiology'**" - one, 0.5 full-time position for the First Department of Internal Diseases, Unit of Cardiology at the Faculty of Medicine of the Medical University of Varna.
- To establish the position "**Lecturer in specialty 'Endocrinology'**" - one, 0.5 full-time position for the Second Department of Internal Diseases, Unit of Endocrinology and Metabolic Diseases at the Faculty of Medicine of the Medical University of Varna.
- To establish the position "**Lecturer in specialty 'Hematology and Blood Transfusion'**" - one, 0.5 full-time position for the Second Department of Internal Diseases, Unit of Hematology at the Faculty of Medicine of the Medical University of Varna.
- To establish the position "**Lecturer in specialty 'Gastroenterology'**" - one, 0.5 full-time position for the Second **Department of Internal Diseases**, Unit of Gastroenterology, Hepatology, and Nutrition at the Faculty of Medicine of the Medical University of Varna.
- To announce a competition for the position of "Assistant Professor" in the field of higher education 7. Healthcare and Sports, professional field 7.1. Medicine, specialty "**Cardiosurgery**" - one, 0.5 full-time position for the Department of Cardiovascular Surgery and Angiology at the Faculty of Medicine of the Medical University of Varna and 1 full-time position for the Clinic of Cardiosurgery at University Hospital "St. Marina" SJSC Varna. Requirements for candidates: higher education, Master's degree in specialty "Medicine". The lecturer will also teach in the specialty "**Vascular Surgery**".
- To establish the position "**Lecturer in specialty 'ENT Diseases'**" - one, 0.5 full-time position for the Department of Neurosurgery and ENT Diseases, Unit of ENT Diseases at the Faculty of Medicine of the Medical University of Varna and 1 full-time position "Doctor-Lecturer ENT Diseases" at the Clinic of ENT Diseases, University Hospital "St. Marina" SJSC Varna.
- To establish the position "Lecturer in specialty 'Internal Diseases'" - one, 0.5 full-time position for the Department of Propaedeutics of Internal Diseases, Faculty of Medicine of the Medical University of Varna.

Regarding promotion to the position of "Senior Lecturer".

The Academic Council decided that **[name]**, a regular lecturer in Bulgarian as a foreign language in the Department of Slavic Languages and Communications at the Department of Foreign Language Training, Communications and Sports, should be promoted to the position of "Senior Lecturer".

Regarding the establishment of the positions "Lecturer in specialty 'Physical and Rehabilitation Medicine'" and "Lecturer in specialty 'Medical Informatics and Health Management'".

- to establish the position "Lecturer in specialty 'Physical and Rehabilitation Medicine'" - 0.5 full-time position for the needs of the Department of "Physiotherapy, Rehabilitation and Balneology" at the Faculty of Public Health and 1 full-time position for the Clinic of Physical and Rehabilitation Medicine at University Hospital "St. Marina" EAD Varna.
- to establish the position "Lecturer in specialty 'Medical Informatics and Health Management'" - 1 full-time position for the needs of the Department of "Medical Equipment, Electronic and Information Technologies in Healthcare" at the Faculty of Public Health.

Regarding the establishment of the position "Lecturer in specialty 'Drug Technology with Biopharmacy'".

The Academic Council decided that, for the needs of teaching the disciplines "**Drug Technology with Biopharmacy**" and "Technology of Medicinal and Cosmetic Products," a **0.5 full-time position** of "Lecturer in specialty 'Drug Technology with Biopharmacy'" should be established at the Educational Sector "Pharmacy Assistant".

Regarding the announcement of a competition for the academic position of "**Assistant Professor**" in the "**X-ray Laboratory Technician**" educational sector at the Medical College - Varna.

The Academic Council decided to announce a competition for the academic position of "Assistant Professor" in the specialty "Medical Physics," field of higher education 4. Natural Sciences, professional field 4.1 Physical Sciences, **0.5 full-time position** for the "X-ray Laboratory Technician" educational sector at the Medical College - Varna.

Requirements for candidates:

- *Higher education, Master's degree in specialty "Medical Physics";*
- *Higher education, Bachelor's degree in specialty "Biology and Physics".*

Regarding the approval of the composition of the Scientific Jury, date, time and place in connection with an announced competition for the academic position of "Chief Assistant Professor", "Medical Cosmetician" Educational Sector at the Medical College - Varna.

The Academic Council **approved the composition of the Scientific Jury, date, time and place for conducting a competition for the procedure** for filling the academic position of "**Chief Assistant Professor**" in the field of higher education 7. Healthcare and Sports, professional field 7.4 Public Health, specialty "**Medical Cosmetology**" - **one position, 1 full-time position** for the needs of the "Medical Cosmetician" Educational Sector at the Medical College - Varna, according to an advertisement published in the State Gazette issue 15 of 21.02.2025, as follows:

INTERNAL MEMBERS:

- 1..... [Chairman name].
- 2..... [Name].
- 3..... [Name].

Reserve Internal Member:..... [Name].

EXTERNAL MEMBERS:

- 1..... [Name].

2..... [Name].
Reserve External Member:[Name].

Date of the final meeting: May 28, 2025, at 10:00 AM.

Regarding the update of the price list of services of the Medical-Dental Center.

The Academic Council approves the following:

1. New services are introduced and the price in **section 24.01 "General Services"** is updated.
2. Section 24.12 is canceled and a new section **25.12 "ENT"** is introduced, effective from the date of the **Academic Council's decision**.

Regarding the change of the name of a laboratory, Faculty of Dental Medicine.

The Academic Council amends a decision adopted by Protocol 44/11.03.2019, changing the name of the laboratory from "Tissue Lyophilization Laboratory" to "Biomaterials and Personalized Implants Laboratory".

Regarding the approval of the Academic Schedule for students from the class of 2024-2025, part-time Master's degree studies, specialties from non-regulated professions "Cosmetology" and "Technology Transfer and Innovation in Pharmacy," for the academic year 2024/2025, accelerated training, and reduction of the annual tuition fee for Master's programs "Technology Transfer and Innovation in Pharmacy" and "Cosmetology".

The Academic Council decided:

1. To approve the academic schedules for students from the class of 2024-2025, part-time Master's degree studies, specialties from non-regulated professions "Cosmetology" and "Technology Transfer and Innovation in Pharmacy," for the academic year 2024/2025, accelerated training.
2. For the third and fourth semesters of the academic year 2024/2025, to reduce the due semester tuition fees for paid education to half of the fees determined by Academic Council Protocol No. 8 of 08.07.2024.
3. For the third and fourth semesters of the academic year 2024/2025, to provide the possibility of deferred payment of the semester tuition fee, voted by the Academic Council in Protocol 12 of 28.10.2024, for students (employees of the Medical University of Varna) from the Master's programs "Technology Transfer and Innovation in Pharmacy" and "Cosmetology," paid education, as follows:
 - for the III semester - until the end of the summer semester /II-IV semester/ for the respective specialty;
 - for the IV semester - until the end of the liquidation state exam session for the respective specialty.

Regarding the announcement of a competition for the academic position of "**Chief Assistant Professor**".

The Academic Council decided to announce a competition for the academic position of "Chief Assistant Professor" in the specialty "Technology of Dosage Forms and Biopharmacy," field of higher education 7. Healthcare and Sports, professional field 7.3. Pharmacy – 1 full-time position in the Department of Pharmaceutical Technologies, Unit "Technology of Dosage Forms and Biopharmacy" at the Faculty of Pharmacy. Additional conditions for the competition: Acquired specialty "Technology of Drugs with Biopharmacy" and acquired Educational and Scientific Degree "Doctor" under the doctoral program "Pharmacology (including pharmacokinetics and chemotherapy)" in professional field 7.3. Pharmacy, field of higher education 7. Healthcare and Sports.

Regarding an addition to the location of the structural units of the Medical University of Varna.

In connection with optimizing working conditions and ensuring security on the hospital grounds, Appendix 1 to the Internal Labor Regulations of the Medical University of Varna, effective from 04.02.2025, concerning the location of structural units - departments, chairs, sectors of the Medical University of Varna by buildings, should be supplemented. Specifically, in the structure of the "Security and Access Control Management" department, to the location of the units Rectorate, Faculty of Dental Medicine, Faculty of Pharmacy, Medical College, Regional Health Inspectorate-Varna, the text "USBObAL-Varna EOOD" should be added. The amendments shall enter into force as of the date of the Rector's order for the amendment of the Internal Labor Regulations, unless **another date** is specified in the order.

Regarding the approval of a new curriculum and program for the "Manicure - Varna 1" course, and the determination of tuition fees and remuneration.

The Academic Council approves:

1. Curriculum and program for the "Manicure - Varna 1" course in a part of the profession "Manicurist - Pedicurist" - 16 hours of theory and 64 hours of practice.
2. Tuition fee for the "Manicure - Varna 1" course.
3. Remuneration of an external contractor - trainer, with professional qualification in the relevant specialty for the "Manicure - Varna 1" course for each student who has concluded a contract with the Medical University of Varna and has completed training.

Regarding the replacement of specialized Cisco video conferencing equipment.

The Academic Council decided to replace 25 Cisco video conferencing devices in the educational bases of the Medical University of Varna, and for this purpose approved the necessary funds from the university's budget. To provide for new equipment with video conferencing equipment in the "Kaprelyan" Auditorium on the territory of the Regional Health Inspectorate building, before the start of the winter semester of the academic year 2025/2026.

Chairman of the Academic Council:

Prof. Dr. Dimitar Raykov, MD, PhD - Rector