



## Administrative Service Fees

№	Type of Document	Fee BGN/€*
1	2	3
1	Certificate	10 BGN/ 5.11 €
2	Academic transcript for university graduates before 2010	200 BGN/ 102.26 €
3	Academic transcript for university graduates after 2010	100 BGN/ 51.13 €
4	Academic transcript for a present/graduating student	free of charge
5	Annotation and training programme of one subject of graduates or students, suspended their studies at Medical University-Varna	30 BGN/ 15.34 €
6	Qualification characteristics of the specialty studied	80 BGN/ 40.90 €
7	Set of documents for a course of training (copies of the curriculum and training programmes of all subjects)	300 BGN/ 153.39 €
8	Certificate of completion of a preparatory course for specialized and language training	100 BGN/ 51.13 €
9	Duplicate Secondary School or College Diploma, issued by Medical College - Varna, within 7 (seven) days	25 BGN/ 12.78 €
10	Duplicate Secondary School or College Diploma, issued by Medical College - Varna, within 3 (three) days	50 BGN/ 25.56 €
11	Duplicate Higher Education Diploma	150 BGN/ 76.69 €
12	Duplicate European Supplement of Higher Education Diploma	50 BGN/ 25.56 €
13	Reference-Acknowledgment, required by ECFMG, sent by e-mail	100 BGN/ 51.13 €
14	Reference- Acknowledgment in English, required by foreign organizations, postal delivery	120 BGN/ 61.36 €
15	Dean's / College / Affiliate Director's Letter in English	100 BGN/ 51.13 €
16	Set of documents for work abroad application (academic transcript and reference excerpts from training programmes, clinical practice and pre-diploma internship)	200 BGN/ 102.26 €
17	Documents and records, required for work abroad application	100 BGN/ 51.13 €
18	Exam for restoring the rights to practise the profession of a medical doctor	500 BGN/ 255.65 €
19	General exam for restoring the rights to practise other medical professions	300 BGN/ 153.39 €
20	Certificate of grades obtained in entrance examinations	10 BGN/ 5.11 €
21	Writing off newly admitted students before the start of the academic year	20% of the term fee paid
22	Fees for administrative costs for recognition of a completed term of study	200 BGN/ 102.26 €
23	Fees for administrative costs for recognition of higher education acquired at foreign higher schools	400 BGN/ 204.52 €
24	Fee for conducting summer training practice for Bulgarian nationals, studying at foreign higher school for 1 (one) month	400 BGN/ 204.52 €
25	Fee for conducting summer training practice for foreign nationals, studying at foreign higher school for 1 (one) month	400 € *

26	Fee for preparation and passing state examinations for professional qualification	3 600 € *
27	Fee for passing state exam for recognition of professional qualification in a regulated profession	500 BGN/ 255.65 € each exam
28	Conducting additional training for recognition of professional qualifications in a regulated profession	30 BGN/ 15.34 € ac. hour
29	Fee for passing a semester exam in a subject for recognition of professional qualification in a regulated profession	500 BGN/ 255.65 € each exam
30	Set of training programmes for 1 (one) year of all subjects	100 BGN/ 51.13 €
31	Permission to sit for an additional examination in a semester examination	200 BGN/ 102.26 €
32	Permission for all graduating students to sit for an off-schedule state examination	200 BGN/ 102.26 €
33	Issuance of a Diploma by the date of Promotion	free of charge
34	Off-schedule working out of missed exercises (excluding Sports) in Bulgarian-language training	20 BGN/ 10.23 € ac. hour
35	Off-schedule working out of missed exercises (excluding Sports) in English-language training	40 BGN/ 20.45 € ac. hour
36	Off-schedule working out of missed exercises in Sports in Bulgarian-language training	30 BGN/ 15.34 € exercise
37	Off-schedule working out of missed exercises in Sports in English-language training	60 BGN/ 30.68 € exercise
38	Off-schedule working out of missed colloquium in Bulgarian-language training	40 BGN/ 20.45 €
39	Off-schedule working out of missed colloquium in English-language training	80 BGN/ 40.90 €
40	Off-schedule consultation in Bulgarian-language training	20 BGN/ 10.23 € ac. hour
41	Off-schedule consultation in English-language training	40 BGN/ 20.45 € ac. hour

\* Note:

Fees are payable in BGN equivalence of the approved amount of the fee in EURO, according to the fixed exchange rate of EURO to BGN.