

Reception hours

Office of the Registrar (Student Affairs Office)

The Office of the Registrar of the Faculty of Dental Medicine is responsible for student enrollment and registration, verification, grading and academic records maintenance and protection of the privacy of students personal data, fee assessment, verifying graduation, diplomas, student data/statistical analysis, and transcript services. A principal responsibility of the Office is creating and maintaining each student's permanent academic file (paper-based and electronic). In addition to responsibilities listed above the office is responsible for tracking grades received, tracking student status changes.

The office of the Registrar also provides services to the faculty staff and instructors. These responsibilities, assignments and services are completed within institutional policies and standards as well as related state regulations. Our mission is centered on providing academic support to students, faculty, and staff in a convenient, responsive, and accurate manner. We commit ourselves to successfully fulfilling our role in support of the educational mission of the university.

Student Affairs Officers:

Denitsa Goranova – e-mail: Denitsa.Goranova@mu-varna.bg

Miglena Kavaklieva – e-mail: M.Kavaklieva@mu-varna.bg

Address:

84 Tzar Osvoboditel blvd., floor 2, room 201A

9002 Varna, Bulgaria

Phone number: +359 52 677 202

Office hours with students:

Tuesday, Wednesday and Thursday

10:00-12:00 and 13:30-15:30